



**Tuesday, August 16, 2022**  
**Rocketship Public Schools Audit Committee (2022-23 Q1)**

**Meeting Time: 12:00pm**

**Public Comment: Members of the public can make comment on off-agenda items at the start of the meeting, and on agenda items immediately preceding the board's discussion of each item. Please use the webinar's "raise hand" feature to indicate you would like to make a comment. You will be recognized once the public comment time begins, and will be unmuted by the host and permitted to make comment for a duration of up to 3 minutes.**

**Meeting Location: 2001 Gateway Place, Suite 230E San Jose, CA 95110**

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**Teleconference locations:**

**950 Owsley Ave, San Jose, CA 95122**

**1700 Cavallo Rd, Antioch, CA 94509**

**2351 Olivera Rd, Concord, CA 94520**

**909 Roosevelt Ave, Redwood City, CA 94061**

**311 Plus Park Blvd Suite 130, Nashville, TN 37217**

**42803 Roullier Road, Ronan, MT 59864**

**17876 E County Road 1700 N, Havana, IL 62644**

**1877 Camino A Los Cerros, Menlo Park, CA 94025**

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**1. Opening Items**

A. Call to order

B. Public comment on off-agenda items

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**2. Consent Items**

A. Approve minutes from May 17, 2022 Audit Committee meeting

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**3. Agenda Items**

A. Update on FY22 Interim Audit

B. 2022 End of year audit process update

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**4. Adjourn**

**THE ORDER OF BUSINESS AND TIMINGS MAY BE CHANGED WITHOUT NOTICE:** Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice, provided that the Board takes action to effectuate such change.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY:** Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting us at [compliance@rsed.org](mailto:compliance@rsed.org).

**SPANISH & VIETNAMESE TRANSLATION:** If you need Spanish or Vietnamese audio translation in order to access the Rocketship Board meeting, please send a request to [compliance@rsed.org](mailto:compliance@rsed.org) at least 24 hours before the start of the meeting.

If you would like to make a public comment in Spanish or Vietnamese and would like us to translate to English for the Board, please send a request to [compliance@rsed.org](mailto:compliance@rsed.org) at least 24 hours before the start of the meeting.

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Si desea hacer un comentario público en español y desea que lo traduzcamos al inglés para la Mesa Directiva, envíe una solicitud a [compliance@rsed.org](mailto:compliance@rsed.org) por lo menos 24 horas antes del inicio de la reunión.

## **Rocketship Public Schools Audit Committee (2021-22 Q4) (Tuesday, May 17, 2022)**

### **1. Opening Items**

#### **A. Call to order**

At 12:35pm, Ms. Miller took roll call. With a quorum of the committee present, Ms. Miller called the meeting to order.  
Present: Louis Jordan, Greg Stanger, Julie Miller  
Absent: --

#### **B. Public comment on off-agenda items**

At 12:36pm, Ms. Miller called for public comment on off-agenda items. No members of the public were present.

### **2. Consent Items**

#### **A. Approve minutes from March 8, 2022 Audit committee meeting**

At 12:36pm, Mr. Jordan made a motion to approve the consent items. This motion was seconded by Mr. Stanger, and carried unanimously by roll call vote.

Y: Louis Jordan, Greg Stanger, Julie Miller

N: --

Abstain: --

### **3. Agenda Items**

#### **A. FY 2022 Audit calendar overview**

At 12:37pm, the committee discussed agenda item 3(A).

#### **B. Review FY 2022 403(b) Audit**

At 12:41pm, the committee discussed agenda item 3(B).

#### **C. Update on FY 2022 Interim Audit**

At 12:52pm, the committee discussed agenda item 3(C).

#### **D. Review and recommend approval of IRS Form 990 for Rocketship Education for fiscal year ending 6/30/21 to Rocketship Board of Directors**

At 12:47pm, the committee changed the order of the agenda, discussing agenda item 3(D) prior to item 3(C).

At 12:51pm, a motion was made by Mr. Stanger to approve IRS Form 990 for Rocketship Education for fiscal year ending 6/30/21. The motion was seconded by Mr. Jordan, and carried unanimously by roll call vote.

Y: Louis Jordan, Greg Stanger, Julie Miller

N: --

Abstain: --

### **4. Adjourn**

At 12:54pm, Mr. Jordan made a motion to adjourn the meeting. This motion was seconded by Mr. Stanger, and carried unanimously by roll call vote.

Y: Louis Jordan, Greg Stanger, Julie Miller

N: --

# RPS Audit Committee Update

August 2022

August 16, 2022



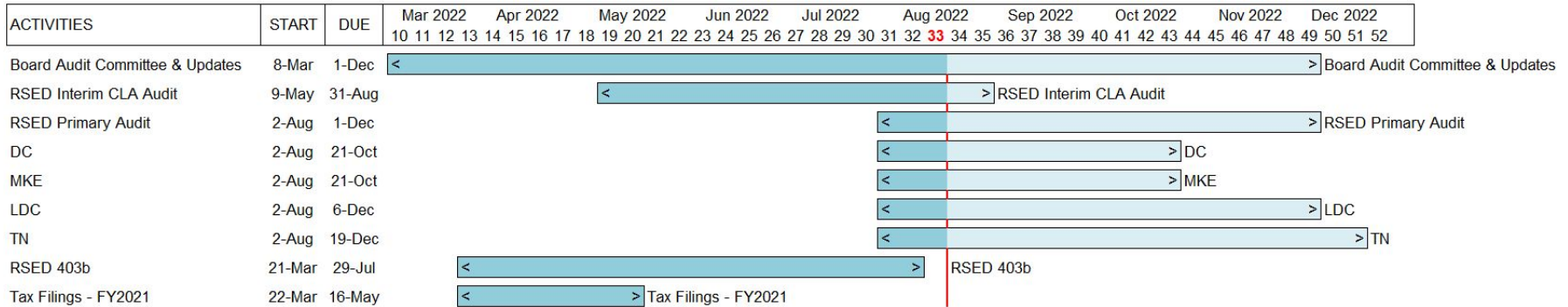
# Agenda

- FY22 Audit Calendar
- FY22 Audit Updates
  - Completed activities
  - Ongoing activities
  - Final Audit



# FY22 Audit Calendar

## Audit Calendar Timeline



## Key FY22 dates: Committee and Audit Process

Board Audit Committee and Updates		Key Actions		Due
Audit Committee Meeting Q3FY22	3/8/2022	Tax Filings - FY2021		5/16/2022
Audit Committee check in (CLA interim audit week)	5/16/2022	RSED 403b		7/29/2022
Audit Committee Meeting Q4FY22	5/17/2022	RSED Interim CLA audit		8/31/2022
Audit Committee Meeting Q1FY23	8/16/2022	PBCs to DC and MKE		8/25/2022
Audit Committee check in (CLA audit field work starts 9/26)	9/30/2022	PBCs to CLA		9/15/2022
Audit Committee Meeting Q2FY23	11/21/2022	MKE Final		10/21/2022
RSED Dec Board Meeting	12/1/2022	DC Final		10/21/2022
		RSED Final		11/14/2022
		RSED CA Supplementals Final		12/2/2022
		LDC Final		12/6/2022
		TN Final		12/19/2022



# Audit Update: Completed Activities

## Tax filings, 990 and LLCs

- FY21/CY20 tax returns filed
- Scope of tax filings include
  - 990 RSED, Launchpad LLC's (19)
  - Separate 990's WI, DC, and Launchpad

## Texas Financial System

- Successfully implemented the stand-alone system of record

## 403b Audit

- 5500 form filed
- Non-material findings detailed in a governance letter



# Audit Update: Ongoing Activities

## FY22 Interim Audit

- RSED and LDC audit underway
  - PBC's and sample requests provided to CLA
  - CLA finalizing sample requests audit
  - Completion target, end of August



# Revenue Recognition

There are two significant revenue recognition questions that we are discussing with the auditor:

- Approximately \$3M in CA after school funds are currently booked as unearned revenue but may be able to be fully recognized in FY22
- We will receive between \$6-8M in hold harmless revenue in CA to offset the impact of COVID on attendance rates. The auditor is currently stating that this must be recognized in FY23 but we are working to have this shifted to FY22.
- Combined, these two revenue recognition questions could have \$9-11M impact on the year-end financials which represents 5-6% of total revenue.





# Audit Update: FY22 Final Audit

## Audit Preparation

- Complete Financial Statements analyses (by school, by program)
  - Balance Sheet, Income Statement, Cash Flow
- TN lease accounting conversion
- Single federal program audits (ESSER for CLA, TBD Aronson/RPB)

Key Actions	Due
PBCs received from Auditors	8/1/2022
PBCs to Aronson and RPB	8/25/2022
PBCs to CLA	9/15/2022
Audit field work starts	9/1-26/2022
MKE & DC Final	10/21/2022
RSED Final	11/14/2022
RSED CA Supplementals Final	12/2/2022
LDC Final	12/6/2022
TN Final	12/19/2022





# FY22 Audit: Calendar Detail

Audit Process	Due	Audit Process	Due
<b>RSED Primary Audit</b>		<b>DC</b>	
Fiscal Year ends	6/30/2022	DC PBC list received	8/1/2022
YE Prelim close review	7/30/2022	DC GL & Financials to Aronson	8/25/2022
RSED PBC list received	8/1/2022	DC PBC's due	9/1/2022
YE Closing complete	8/31/2022	DC Audit "field work" starts	9/1/2022
CA CDE Unaudited financials submitted	9/15/2022	DC Draft audit	10/10/2022
RSED GL & Financial drafts submitted	9/15/2022	DC Aronson Audit Final	10/21/2022
RSED PBC's completed	9/20/2022	<b>MWE</b>	
RSED and LDC Audit "field work" starts	9/26/2022	MWE PBC list received	8/1/2022
RSED CLA Audit check in	9/30/2022	MWE GL & Financials to RPB	8/25/2022
CLA First Draft to RSED	11/3/2022	MWE PBC's due	9/1/2022
RSED Consolidated audit 2nd Draft	11/10/2022	MWE Audit "field work" starts	9/1/2022
RSED Audit Final Draft	11/14/2022	MWE Draft audit	10/10/2022
RSED Primary consolidated audit complete	11/15/2022	MWE RPB Audit Final	10/21/2022
November Audit Committee Meeting	11/21/2022	<b>TN</b>	
RSED Dec Board Meeting	12/1/2022	TN - draft of GASB audit	12/12/2022
RSED Supplemental CA audits Final	12/2/2022	TN Final audit submitted	12/19/2022
		TN AUDIT DEADLINE 12/31	12/31/2022
		<b>LDC</b>	
		LDC PBC list received	8/1/2022
		LDC GL & draft statements	9/15/2022
		LDC PBC complete	9/20/2022
		LDC Draft received	11/28/2022
		LDC Final to RSED	12/6/2022

