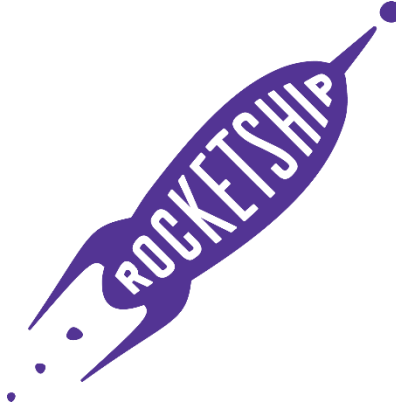


ROCKETSHIP EDUCATION



REQUEST FOR PROPOSAL

2024-25 School Year

VENDED MEALS

National School Lunch Program
School Breakfast Program
After School Snack Program
Seamless Summer

Due Date

January 15, 2024

Kelly Giampaoli

Compliance Manager

kgiampaoli@rsed.org

2001 Gateway Pl #230E, San Jose, CA 95110

INTRODUCTION

Notice is hereby given that Rocketship Public Schools, also known as Rocketship Education, (hereinafter referred to as the school food authority [SFA]) is requesting proposals for their vended meal service (breakfast, lunch, and snack).

Respondents should not construe from this notice that the SFA intends to enter into a fixed-price contract with the Respondent unless, in the opinion of the SFA, it is in the best interest of the SFA to do so. The SFA reserves the right to negotiate final contractual terms with the successful Respondent.

The SFA reserves the right to reject any or all proposals, and to waive any errors or corrections in a proposal or in the proposal process.

Vendors are allowed to bid on one, multiple or all school sites listed in Attachment A. Please specify which sites your proposal includes, and detail the meal pricing by site.

RESPONSE DATE / TIMELINE

Interested vendors must submit one electronic emailed kgiampaoli@rsed.org

Questions submitted in writing by email to kgiampaoli@rsed.org

Timeline of Events:

Release of RFP	11/27/2023
First Public Notice	11/27/2023
Second Public Notice	12/1/2023
Mandatory Tours	12/11-12/18
Virtual Pre-Bid Meeting Q&A	12/18/2023
Respondent Question Submission Deadline	12/19/2023
SFA Provides Answers	12/21/2023
Deadline for Submission of Sealed Proposal	1/15/2024
Proposals Opened	1/16/2024
Taste Testing	1/29/2024
Proposals Evaluated	2/5/2024
Board Meeting – Proposal Approval	3/6/2024
Anticipated Contract Award Date	3/7/2024

SCOPE OF WORK

The SFA is seeking an organization that is familiar with the following programs:

- **The National School Lunch Program (NSLP)**
- **School breakfast Program (SBP)**
- **After School Snack Program (ASSP)**
- **Seamless Summer**

Site Data

See Attachment A for a list of all school sites and meal program data.

General Instructions for Respondents

1. Prepare proposals simply and economically. Provide a straightforward concise description of the Respondent's capability to satisfy the SFA's requirements. Emphasis should be placed on completeness and clarity of content.
2. Submit proposals for the performance of all the services described within this RFP. The SFA will not consider any deviation from these specifications and will reject such proposals.
3. The SFA may reject a proposal if the proposal is conditional or incomplete, deemed nonresponsive, or if it contains any alterations of form or other irregularities of any kind. The SFA may reject any or all proposals or waive any immaterial deviation in a proposal. The SFA's waiver of an immaterial deviation shall in no way modify the RFP document or excuse the Respondent from full compliance with all other requirements if awarded the contract. The SFA may reject a proposal if it is deemed overly responsive or contains language that provides any added value not requested in the RFP.
4. Respondents are responsible for the costs of developing proposals, and shall not charge the SFA for any preparation costs.
5. The SFA asks Respondents that do not intend to submit a proposal to notify the SFA in writing.
6. Respondents may modify their proposal after submission by withdrawing the original proposal and resubmitting a new proposal prior to the submission deadline. The SFA will not consider proposal modifications offered in any other manner, either oral or written.
7. The Respondent shall include a 21-Day Cycle menu for all programs to be served (7 *CFR*, sections 210.16[b][1] and 220.7[d][2][i], if applicable).
8. Respondents may withdraw their proposal by submitting a written withdrawal request to the SFA, signed by the Respondent or their authorized agent, through the contact person named in the "Contact Information" provided on page iv of this RFP. Thereafter, a Respondent may submit

a new proposal prior to the proposal submission deadline. Respondents may not withdraw their proposal without cause after the proposal submission deadline.

9. The SFA may modify the RFP prior to the date given for submission of proposals by posting an addendum on <https://www.rocketshipschools.org/schools/alma-academy/>. The SFA will notify Respondents so they can obtain any addenda from the SFA's web site, or request it by email, postal mail, or fax.
10. The SFA reserves the right to reject all proposals for reasonable cause. If the costs of all proposals are excessive, the SFA is not required to award a contract.
11. The SFA will not consider more than one proposal from an individual, firm, partnership, corporation, or association under the same or different names. Reasonable grounds for believing that any Respondent has submitted more than one proposal for work contemplated herein will cause the SFA to reject all proposals submitted by the Respondent. If there is reason to believe that collusion exists among the Respondents, the SFA will not consider any of the participants of such collusion in this or future solicitations.
12. The SFA will not consider a joint proposal submitted by two or more entities.
13. Additional charges for regular or express delivery, drayage, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose shall be included (and separately identified) in the proposal.
14. All proposals shall include the forms provided as attachments to this RFP. Respondents may copy these forms. A proposal is considered responsive if it follows the required format, includes all attachments, and meets all deadlines and other requirements outlined in this RFP.
15. The SFA shall not accept proposals after the submission deadline specified in the RFP and shall return the unopened proposals to the respective Respondents. The SFA will not consider late proposals under any circumstances.
16. Respondents are responsible for examining the entire RFP package, seeking clarification for any item or requirement that may not be clear to them, and checking all responses in their proposal for accuracy before submitting it.
17. Respondents may submit their questions regarding the information presented in this RFP to Kelly Giampaoli in writing by e-mail at kgiampaoli@rsed.org no later than 12/15/2023. The SFA will answer all questions received by the deadline in writing without exposing the query source. This will be the sole process for asking and answering questions regarding this RFP. Respondents may not contact SFA employees directly to ask questions.
18. SFA representatives reserve the right to inspect a Respondent's other food service operations prior to any award of a contract.
19. The SFA reserves the right to negotiate the final terms and conditions of the contract, which may differ from those contained in the proposal, provided the SFA considers such negotiation to

be in its best interest. Any change in the terms and conditions must not create a material change, which is any alteration or modification to the original terms stated in the RFP that would have resulted in different proposals from all respondents. A material change will require the SFA to rebid the contract.

20. Interested Respondents are required to inspect the SFA's premises prior to submitting a proposal in order to determine all requirements associated with the proposed contract. The inspection of premises will occur during the Mandatory Tour (if applicable).

VENDOR RESPONSIBILITIES

The Vendor shall be responsible for the following:

- Provide the necessary utensils and napkins in sufficient quantity for the number of meals ordered.
- Deliver meals to the school at times specified by SFA.
- Condition or care of meals until they are delivered to the school.
- Provide to SFA no later than **two (2) weeks prior** to the end of each month, a monthly menu covering the meals to be served for the following month in an electronic file.
- Provide SFA with sack lunches for field trips when requested. All meals for field trips must meet the appropriate meal pattern requirements. These meals must be charged at the contract price for breakfast or lunch, additional fees not allowed.
- Maintain the proper temperature of the components until they are delivered. Provide temperature logs upon request.
- Maintain all necessary records on the nutritional components and quantities of the meals served at SFA. All meals must have both a delivery record and production record to be maintained on site at the SFA.

USDA Commodities

1. The Vendor shall fully use, to the maximum extent possible, donated foods made available by the SFA solely for the purpose of providing benefits for the SFA's nonprofit school food program (7 CFR, Section 210.16[a][6]).
2. In accordance with 7 CFR, Section 250.53, the Vendor shall comply with the following provisions relating to the use of donated foods, as applicable:
 - a) The Vendor must credit the SFA for the value of all donated foods (including both entitlement and bonus foods) received for use in the SFA's meal service in the school year or fiscal year. The credit must include the value of donated foods contained in processed end products if the Vendor procures processed end products on behalf of

the SFA, or acts as an intermediary in passing on the donated foods value of processed end products to the SFA (7 *CFR*, Section 250.51[a]).

- b) The Vendor shall account for the full value of donated foods (7 *CFR*, Section 250.51) by:
 - i) Subtracting the value of all donated foods received for use in the SFA's food service from the SFA's (monthly) invoice, and
 - ii) Using the Average Price File for the school year in which the donated foods are received by the SFA. This listing is available from the USDA Food Distribution web page at <http://www.fns.usda.gov/fdd/processor-pricing-reports>.
3. The Vendor will be responsible for any activities relating to donated foods in accordance with 7 *CFR*, Section 250.50(d), as applicable, and will ensure that such activities are performed in accordance with the applicable requirements in 7 *CFR*, Part 250.
4. The Vendor shall accept liability for any negligence on its part that results in any loss of, improper use of, or damage to donated foods.
5. The Vendor must use all donated beef, pork, and all processed end products, in the recipient agency's food service, and must use all other donated foods, or commercially purchased foods of the same generic identity, of U.S. origin, and of equal or better quality than the donated foods, in the recipient agency's food service (unless the contract specifically stipulates that the donated food, and not such commercial substitutes, be used) (7 *CFR*, Section 250.51[d]).
6. The Vendor shall ensure that the processing agreement's value will be used in crediting the SFA for the value of donated foods contained in end products (7 *CFR*, Section 250.53[a][7]).
7. The method and frequency of crediting donated foods will be in accordance with 7 *CFR*, Section 250.51(b). The Vendor must ensure that it follows the negotiated method and frequency of crediting agreed upon by the parties.
8. The Vendor will provide assurance that it will not itself enter into the processing agreement with the processor required in subpart C of 7 *CFR*, Part 250 (7 *CFR*, Section 250.53[a][8]).
9. The Vendor will provide assurance that it will comply with the storage and inventory requirements for donated foods (7 *CFR*, Section 250.53[a][9]).
10. The Vendor will maintain records to document its compliance with requirements relating to donated foods, in accordance with 7 *CFR*, Section 250.54(b).

SCHOOL RESPONSIBILITIES

SFA will be responsible for the following:

- Weekly ordering of the number of meals needed for each day of the following week.
- Condition and care of meals once accepted upon delivery.
- Service of meals to students.
- Maintenance of the premises, equipment and facilities where meals will be served, and will adhere to the highest standards of cleanliness and sanitary practices to ensure compliance with state and local health and sanitation requirements related to the food service program.
- Payment of invoices to the vendor using net 30 terms.
 - Vendor must submit MONTHLY invoices
 - No payment will be made for meals that are spoiled or unwholesome at time of service, do not meet the specifications, or do not otherwise meet the requirement of the agreement. However, no deduction will be made unless SFA provides written notification of the meal service for which the deduction is to be made, specifying the number of meals for which we intend to deduct payment and setting forth the reasons for the deduction. SFA will provide such notice no later than three (3) business days after the date the meal was served.

PROPOSAL SPECIFICATIONS

Contract Period:

The contract period will be **July 1, 2024 through June 30, 2025**, with the option to renew up to four (4) one-year contracts.

Proposals must include:

- Description of services including but not limited to the following:
 - Menu development rationale
 - Placing orders
 - Nutrition advocacy
 - Duration and extent of experience in the operation of school meal services
 - Additional services
- Cost per meal
- Sample 21-day cycle menu for **breakfast, lunch, snack and SSO** including nutritional information showing compliance with federal and state meal program requirements.
- A copy of current health certifications for the food service facility in which it prepares meals for the NSLP.
- Proof of liability insurance and proposed indemnity language
- Materials/supplies provided

- 3 professional references from schools in similar size and location currently operating the National School Lunch Program
- Sample daily meal transport and production record

Proposals Questionnaire:

This proposal questionnaire is intended to provide the SFA with specific information concerning the Respondent's capability to provide services as described in the RFP. Please be as concise as possible and limit your responses **to no more than ONE page per question, unless instructed otherwise. Type each question in the same order as listed in the questionnaire.**

1. Provide a general description of your company's qualifications and experience (1 Page Maximum)
2. Provide a statement indicating the year your company was founded; what the primary business(es) of the company is(are); the length of time the company has been providing food service management services (consulting, food purchase, etc.), and related services as described in this RFP. In addition, provide the duration and extent of experience the company has with similar SFA food management services. (1 Page Maximum)
3. Provide a general description of how your company will be able to provide the experience, ability, and financial standing necessary to meet the requirements set forth in this RFP. (1 Page Maximum)
4. Provide a complete list of SFAs that have discontinued or terminated your company's services in the last five years and the reason(s) why. (2 Page Maximum)
5. Provide an organization chart for your company, a description of the lines of communication, and the responsibilities at each corporate level. (1 Page Maximum)
6. Provide a complete balance sheet or annual report (verified by a certified public accountant) for the last three years of operation. (Multiple Pages Allowed)
7. Provide a recommended transition plan that describes the steps the Respondent will take to begin providing the services described in this RFP. (3 Page Maximum)
8. Provide a description of the VENDOR's operations and include (1 Page Maximum Per Section)
 - a. All possible meal preparation options
 - i. I.e Ability to prepare meals off-site and deliver to schools. Include full delivery plan
 - b. Describe the VENDOR's requirements for meal storage, preparation, and serving equipment at the school site (e.g., ovens, refrigerators, storage space, tents, tables).
 - c. Describe any proposed infrastructure changes or potential facility upgrade/remodel suggested
 - d. How will the VENDOR collaborate with schools on menu planning?
 - e. How will the VENDOR work with school sites to ensure sufficient quantities of food are ordered?
 - f. What will the VENDOR do if an insufficient quantity of food is ordered?
 - g. Can schools request additional meals for students to have seconds? If so, what is that process and how will it be invoiced?

9. Describe the VENDOR's invoicing and billing process. Provide a sample invoice for a SFA with more than 10 sites. (1 Page Maximum and Attached Invoice)
 - a. Describe the invoicing process and timeline for reconciliation if invoices are incorrect. (1 Page Maximum)

10. Provide information on the following for VENDOR's operations (or planned operations) (3 Page Maximum)
 - a. Off-site Production Capacity:
 - i. Number of food production facilities / kitchens (including city and state)
 - ii. Number of breakfast meals each production facility can accommodate on a normal school day
 - iii. Number of lunch meals each production facility can accommodate on a normal school day
 - b. Transportation Capacity:
 - i. Number of delivery vans and/or trucks in fleet
 - ii. Typical number of schools served by each delivery truck or van

11. Describe VENDOR's experience in handling special meal accommodation including process and timelines starting from when it is identified that a special meal is required. (2 Page Maximum)

12. Provide three operational/logistics examples in SY23 or SY24 describing: (2 Page Maximum per example)
 - a. A problem that arose with a school client
 - b. How you addressed the issue, the timeline, the methods of communication
 - c. How you overcame the problem as team and any lessons learned
 - d. Customer/school personnel's contact information for each example given

13. Describe any past audit findings and/or corrective action the VENDOR has had to take with any SFA or customer over the past five (5) years. (2 Page Maximum)
 - a. Describe your level of involvement and support to SFAs for external audits/inspections (such as Administrative Review).
 - b. Has the VENDOR had any findings/corrective action from health inspector reports, California Department of Education Administrative Reviews, or other external audits/reviews? What was the resolution required (if any)?

14. Describe how the VENDOR handles customer service issues and complaints. (2 Page Maximum)
 - a. Provide customer service plan for escalation for needs and concerns.
 - b. Provide an outline of management structure(s) for customer service personnel.
 - c. What are expected response times, follow through, follow up?
 - d. What occurs when the procedure is not adhered to?

15. Describe the VENDOR's process to ensure on-time and accurate deliveries for all meal services. (2 Page Maximum)
 - a. What is the VENDOR's average percentage of on-time meal deliveries for the past two school years (21-22 and 22-23)? What is the VENDOR's average percentage of accurate meal deliveries for the past two school years (21-22 and 22-23)?

- b. Please describe the steps the VENDOR will take when deliveries are running late.
 - c. What is the VENDOR contingency plan for late or inaccurate deliveries?
16. Provide a description of how the VENDOR partners with each school to increase participation and ensure students are eating the meals served in the school's program. Please include descriptions of the following: (2 Page Maximum)
- a. Menu variety
 - i. What is the typical menu cycle for breakfast entrees? (please specify in weeks)
 - ii. What is the typical menu cycle for lunch entrees? (please specify in weeks)
 - iii. Describe the variety of meal options a school has to choose from (e.g., salad bar, hot option, cold option, pre-packed option)
 1. How many of these options are offered in a typical breakfast service?
 2. How many of these options are offered in a typical lunch service?
 - b. Partnerships the VENDOR has with external/third parties to increase food options for students (please indicate if the partnerships are 'existing' or 'in development')
17. In addition to the breakfast and lunch program, how else does the VENDOR work with schools for special events (e.g., parent barbeque and welcome nights)? Please describe the different services that the VENDOR offers including catering services for non-reimbursable meals. (1 Page Maximum)

Please include the following certifications in your proposal and contract; attached within this document:

- Certificate of Independent Price Determination
- Certification Regarding Debarment, Suspension, and Ineligibility
- Certification Regarding Lobbying
- Disclosure of Lobbying Activities
- Byrd Anti-Lobbying Amendment
- Buy American

*Overly responsive proposals will not be considered

Mandatory Tour & Taste Test

The Mandatory Tour will include an escorted tour.

- The tour schedule includes the sites listed in the table below. Vendor are expected to visit at least two sites to be considered.
- Prospective Respondents may not contact any sites or employees outside of the scheduled visit.
- The SFA requests that Respondents do not take pictures during the tour as the SFA has not obtained releases from parents, students, and employees.
- RSVP to by Dec 8th EOD:
 - Christopher Castro
 - Senior Director, Operations - Bay Area
 - ccastro@rsed.org
 - Kelly Giampaoli
 - Compliance Manager
 - kgiampaoli@rsed.org

TOUR SCHEDULE

School	Address	Date	Time
Rocketship Futuro Academy	2351 Olivera Rd, Concord, CA 94520	12/12/2023	11:30am-12:30pm
Rocketship Delta Prep	1700 Cavallo Road, Antioch, CA 94509	12/18/2023	9:30am-10:30am
Rocketship Fuerza Community Prep	70 S Jackson Ave, San Jose, CA 95116	12/13/2023	10:00am-11:00am
Rocketship Sueños Academy	331 S 34th St, San Jose, CA 95116	12/13/2023	11:30am-12:30pm

Taste Test

The taste testing sessions will be arranged with vendors whose proposals are deemed to align most closely with the requirements the RFA for the school(s). Proposals that have met all requirements and have shown financial viability will be selected to move to Phase 2 of the evaluation, and vendors will be contacted to schedule a taste test by 1/22/2024.

Vendors will be required to bring 20 samples of 4 lunch entrée dishes. The menu for the taste test will be provided on 1/22/2024 as well as the location and time.

Term of Contract (must be included in final contract)

The contract will be for one school year with the possibility of renewal up to four years.

This contract may be extended by the SFA and the VENDOR under the rules and regulations prescribed by the Commissioner of Education; however, pursuant to federal regulations CFR Part 210.16 (d), the contract between a school food authority and food service management company shall be of a duration of no longer than (1) one year; with the option to renew/extend annually with a maximum of (4) four years. Such renewals/extensions shall be executed prior to termination of the preceding contract period and shall not extend the original contract period beyond five years.

The SFA or the VENDOR may terminate the contract, for cause, by giving sixty (60) days written notice, except: If the VENDOR makes a general assignment for the benefit of creditors, or if a receiver is appointed on account of bidders insolvency. If anticipated revenues or commodity assistance from federal and State reimbursements are reduced and the VENDOR submits in writing a proposal of recommended changes necessary to maintain program solvency yet the SFA repeatedly refuses or fails to take appropriate action to maintain program solvency within thirty (30) days of receipt of said notice, the VENDOR may, without prejudice and within seven (7) days written notice, terminate the contract.

The SFA or VENDOR may terminate the contract, for convenience, by giving sixty (60) days advance written notice to the other party. Such notice shall set forth with sufficient specificity such party's reasons for contemplating termination. A VENDOR facilitating the termination for convenience clause must provide adequate advance notice, to the SFA that would permit the SFA sufficient time to arrange alternate food service.

Neither the VENDOR nor the SFA shall be responsible for any losses resulting if the fulfillment of the terms of the contract shall be delayed or prevented by wars, acts of public enemies, strikes, fires, floods, acts of God, or for any acts not within the control of either the VENDOR or the SFA, respectively, and which by the exercise of due diligence it is unable to prevent.

Contract Cost Adjustment: The SFA may negotiate at the end of each one year contract period for a cost increase not to exceed the annual percentage increase of the Consumer Price Index for all Urban Consumers for the preceding year, provided it has been satisfactorily established by the VENDOR that there has been at least an equivalent increase in the amount of its cost of operation during the period of the contract.

The VENDOR shall comply with the Buy American Provision, including but not limited to 7 CFR 210.21, 7 CFR Part 200, and 7 CFR Part 250 for contracts that involve the purchase of food. The SFA reserves the right to review VENDOR purchase records to ensure compliance with the Buy American provision. The VENDOR shall provide Nutrition Fact labels and any other documentation requested by the SFA to ensure compliance with Buy American.

Buy American (must be included in final contract)

Section 104(d) amended section 12 of the NSLA (42 U.S.C. 1760) to require SFAs participating in the NSLP and SBP to purchase for those programs, to the maximum extent practicable, domestic commodities or products. For purposes of this provision, the term "domestic food commodity or product" means agricultural commodities produced in the U.S. and food products processed in the U.S. substantially using agricultural commodities that are produced in the U.S. (over 51 percent of the processed food comes from American produced products). The VENDOR shall certify the percentage of U.S. content in the products supplied to the SFA. The SFA reserves the right to review vendor purchase records to ensure compliance with Buy American provision. The VENDOR shall comply with the Buy American provision for contracts that involved the purchase of food as required by Title 7 CFR, part 210.21(d).

Requirements:

The SFA participates in meal programs that require the use of nonprofit school food service funds, to the maximum extent practicable, to buy domestic commodities or products for Program meals. A 'domestic commodity or product' is defined as one that is either produced in the U.S. or is processed in the U. S. substantially (51 percent or more by weight or volume) using agricultural commodities that are produced in the U. S. as provided in 7 *CFR*, sections 210.21(d) and 220.16(d). The VENDOR must:

- 1. Submit certification statements for all processed agricultural products.** The VENDOR must provide written documentation to the SFA at the time of delivery for each processed agricultural product certifying that the food product was processed 100 percent domestically and that the percentage of domestic content in the food component of the processed food product is over 51 percent, by weight or volume.

OR:

- 2. Request SFA approval prior to delivering a nondomestic agricultural commodity or product.** If the VENDOR cannot comply with #1 above, the VENDOR must notify the SFA in writing 10 days prior to delivering a nondomestic agricultural commodity or product. This written notification must include the following:
 - a) Whether the request to deliver a nondomestic food is because the product is not produced or manufactured domestically in sufficient and reasonably available quantities of a satisfactory quality, or competitive bids reveal the costs of a domestic product are significantly higher than the nondomestic product
 - b) The pricing of both domestic and nondomestic products and/or availability data to justify the use of one of the two allowable exceptions
 - c) A list of alternative domestic substitutes for the SFA to consider for delivery instead of the nondomestic agricultural product

PROPOSAL CRITERIA

Points	Criteria	Minimum Standard	Evidence Required
20	Cost	The lowest price per meal/lowest annual contract cost	Lowest total annual meal price offered by any Vendor divided by the total annual meal price offered by this Vendor, the result of the division shall be multiplied by thirty (30) to obtain the maximum points to be awarded this potential Vendor.
15	Proposed Meal Service	Proposed meal service plan outlining the service style at each campus. Must demonstrate an understanding of each campus capability and infrastructure limitations to serve meals.	Submit detailed plan for meal service model: infrastructure updates, equipment needed with budgeted cost, transportation of meals if needed, packaging of meals, meal service style.
15	Operational System Improvements	Vendors must demonstrate an ability to address operational/logistic concerns and make systemic changes to resolve those concerns.	Provide three operational/logistics examples in SY23 or SY24 describing: A problem that arose with a school client; How you addressed the issue, the timeline, the methods of communication; How you overcame the problem as team and any lessons learned. Provide at least one customer contact information for each example given.
10	Customer Service	Must have a plan addressing customer service issues and complaints. Must have a process for ensuring on-time and accurate deliveries.	Provide description of how the VENDOR handles customer service issues and complaints and how the VENDOR's process to ensure on-time and accurate deliveries for all meal services. Provide customer service plan for escalation for needs and concerns. Provide an outline of management structure(s) for customer service personnel.
10	Taste Test	Must attend the scheduled taste test and bring the required items.	Food will be scored using score cards by attendees.
10	Menus/Product Description	Menus must meet all nutritional guidelines and minimum requirements. Menus should be appealing to students K-5. Must have ability to create accommodation menus for dietary needs.	Submit proposed menus to be used for the first 21 days. Include any methodology for menu decisions, how and when menu changes are made, include any local or farm to school programs that will be included. Submit proposed dietary menu for the first 21 days.
5	Vendor Experience and Compliance Understanding	Vendor must demonstrate a deep understanding of National School Lunch/Breakfast Programs and working with the USDA and CDE. Companies with demonstrated 3 years' experience operating the National School Lunch/Breakfast Programs are preferred.	Documentation of experience must be outlined in the proposal. One point will be awarded per year of experience within the last 10 years.

5	Marketing Strategy and Community Engagement	Marketing and promotional material to help increase meal participation. Have a community engagement plan to engage stakeholders of the RSED community	A description of promotional and marketing materials that will be used in each school to help increase meal participation. Listed partnerships with external/third parties, mechanisms to gather feedback, frequency of engagement with students/staff/parents. Detail method to engage community stakeholders in the meal program.
5	Financial Conditions and Stability	Vendor must have three years of profitable financial performance; no petitions for bankruptcy by contractor or principals of contractor.	Submit the past three years of financial statements.
5	Ordering System	Robust meal ordering system that allows for waste tracking and management, trends and data review, user friendly, meal production capability.	Submit overview of ordering platform including screenshots of the end user system.
100 Total Points			

Fee Proposal

Fees should include:

- Delivery costs
- Utensils, napkins, serving trays, plates, ice packs if needed
- Milk (2 types delivered daily)

The SFA shall award the contract to the lowest Responsive and responsible bidder or bid/offer most advantageous to the program with price and other factors considered [2 CFR, Section 200.320(c)(2)(iv)]. Add or remove programs/tables as needed when filling this section out.

Scenario A:

Bulk or family style meals

Meal Type	Annual # of meals	Fee per Meal	Annual Cost
Lunch		\$	\$
Breakfast		\$	\$
Snack		\$	\$
Total			\$

Scenario B:

Pre-packaged style meals following OVS

Meal Type	Annual # of meals	Fee per Meal	Annual Cost
Lunch		\$	\$
Breakfast		\$	\$
Snack		\$	\$
Total			\$

Scenario B:

Pre-packaged style meals following Serve

Meal Type	Annual # of meals	Fee per Meal	Annual Cost
Lunch		\$	\$
Breakfast		\$	\$
Snack		\$	\$
Total			\$

Respondent References

List three references to which the Respondent has provided meal vendor services within the past 3 years. Failure to complete and return this Attachment will cause your proposal to be rejected.

Reference 1
Name of Reference
Street Address

City	State	Zip Code
Contact Person	Contact Title	Contact Phone Number
Brief Description of Services Provided		
Dates of Service		
Reference 2		
Name of Reference		
Street Address		
City	State	Zip Code
Contact Person	Contact Title	Contact Phone Number
Brief Description of Services Provided		
Dates of Service		
Reference 3		
Name of Reference		
Street Address		
City	State	Zip Code
Contact Person	Contact Title	Contact Phone Number
Brief Description of Services Provided		
Dates of Service		

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: [How to File a Complaint](#), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

1. mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
2. fax: (202) 690-7442; or
3. email: program.intake@usda.gov.

This institution is an equal opportunity provider.

Certifications Regarding Lobbying, Debarment, Suspension, and Other Responsibility Matters

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 7 *CFR*, Part 3018, "New Restrictions on Lobbying," 7 *CFR*, Part 3017, "Government-wide Debarment and Suspension (Nonprocurement)," and 7 *CFR*, Part 3021, "Government-wide Requirements for Drug-Free Workplace (Grants)." The certification shall be treated as a material representation of fact upon which reliance will be placed when the SFA determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Title 31, *U.S. Code* (31 *U.S.C.*) Section 1352, and implemented at

7 *CFR*, Part 3018, for a person entering into a grant or cooperative agreement over \$100,000, as defined at 7 *CFR*, Section 3018.105, the applicant certifies that:

- (a) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement;
- (b) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with these instructions; and
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

Disclosure Of Lobbying Activities and Instructions

Complete this form to disclose lobbying activities pursuant to 31U.S.C. 1352

Approved by OMB

(See next page for public burden disclosure)

<p>1. Type of Federal Action:</p> <p>a. Contract</p> <p>b. Grant</p> <p>c. Cooperative agreement</p> <p>d. Loan</p> <p>e. Loan guarantee</p> <p>f. Loan insurance</p>	<p>2. Status of Federal Action:</p> <p>a. Bid/Offer/Application</p> <p>b. Initial Award</p> <p>c. Post-Award</p>	<p>3. Report Type:</p> <p>a. Initial filing</p> <p>b. Material change</p> <p>For Material Change Only:</p> <p>Year _____ Quarter _____</p> <p>Date of last report _____</p>
<p>4. Name and Address of Reporting Entity:</p> <p>Prime <input type="checkbox"/></p> <p>Subawardee <input type="checkbox"/></p> <p>Tier, if known <input type="checkbox"/></p> <p>Congressional District, if known: _____</p>		<p>5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime:</p> <p>Congressional District, if known: _____</p>
<p>6. Federal Department/Agency:</p>		<p>7. Federal Program Name/Description:</p> <p>CFDA Number, if applicable: _____</p>
<p>8. Federal Action Number, if known: _____</p>		<p>9. Award Amount, if known: _____</p>

	\$	
<p>10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI):</p>	<p>c. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI)</p>	
<p>11. Information requested through this form is authorized by Title 31 U.S.C. Section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.</p>	Signature:	
	Print Name:	
	Title:	
	Telephone No: ()	Date:
FEDERAL USE ONLY:	<i>Authorized for Local Reproduction</i> Standard Form (SF—LLL (Rev. 7-97))	

Instructions for Completion of SF-LLL, Disclosure Of Lobbying Activities

This disclosure form shall be completed by the reporting entity, whether subawardee or prime federal recipient, at the initiation or receipt of a covered federal action, or a material change to a previous filing, pursuant to 31 U.S.C. Section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget (OMB) for additional information.

1. Identify the type of covered federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered federal action.
2. Identify the status of the covered federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered federal action.
4. Enter the full name, address, city, state, and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the first tier. Subawards include but are not limited to subcontracts, subgrants, and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, state, and zip code of the prime federal recipient. Include Congressional District, if known.
6. Enter the name of the federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, U.S. Department of Agriculture, Food and Nutrition Service.
7. Enter the federal program name or description for the covered federal action (Item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate federal identifying number available for the federal action identified in item 1 (e.g., RFP number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered federal action where there has been an award or loan commitment by the federal agency, enter the federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state, and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered federal action.
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a). Enter last name, first name, and middle initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and phone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

Debarment, Suspension, and Other Responsibility Matters

As required by Executive Order 12549, Debarment and Suspension, and implemented at 7 *CFR* Section 3017.510, for prospective participants in primary covered transactions, as defined at 7 *CFR* Section 3017.200:

- A. The contractor certifies that it and its principals:
- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.
- B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

Contractor/Company Name

Award Number, Contract Number, or Project Name

Name(s) and Title(s) of Authorized Representatives

Signature(s)

Date

Certificate of Independent Price Determination

Both the SFA and VENDOR shall execute this Certificate of Independent Price Determination.

Name of VENDOR

Name of SFA

A. By submission of this offer, the offeror (VENDOR) certifies and, in the case of a joint offer, each party thereto certifies as to its own organization that in connection with this procurement:

1. The prices in this offer have been arrived at independently—without consultation, communication, or agreement—for the purpose of restricting competition, as to any matter relating to such prices with any other offeror or with any competitor;
2. Unless otherwise required by law, the prices which have been quoted in this offer have not been knowingly disclosed by the offeror and will not knowingly be disclosed by the offeror prior to opening the case of an advertised procurement, directly or indirectly to any other offeror or to any competitor; and
3. No attempt has been made or will be made by the offeror to induce any person or firm to submit, or not to submit, an offer for the purpose of restricting competition.

B. Each person signing this offer on behalf of the offeror certifies that:

1. He or she is the person in the offeror’s organization responsible within the organization for the decision as to the prices being offered herein and has not participated, and will not participate, in any action contrary to (A)(1) through (A)(3) above; or
2. He or she is not the person in the offeror’s organization responsible within the organization for the decision as to the prices being offered herein, but that he or she has been authorized in writing to act as agent for the persons responsible for such decision in certifying that such persons have not participated, and will not participate, in any action contrary to (A)(1) through (A)(3) above and as their agent does hereby so certify; and he or she has not participated, and will not participate, in any action contrary to (A)(1) through (A)(3) above.

To the best of my knowledge, this vendor and its affiliates, subsidiaries, officers, directors, and employees are not currently under investigation by any governmental agency and have not in the last three years been convicted or found liable for any act prohibited by state or federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows (provide detail):

<hr/> Signature of VENDOR’s	<hr/> Title	<hr/> Date
Authorized Representative		

In accepting this offer, the SFA certifies that no representative of the SFA has taken any action that may have jeopardized the independence of the offer referred to above.

<hr/> Signature of SFA’s	<hr/> Title	<hr/> Date
Authorized Representative		

Note: Accepting a Respondent’s offer does not constitute award of the contract.

BYRD ANTI-LOBBYING AMENDMENT CERTIFICATION

(To be submitted with each bid or offer exceeding \$100,000)

The undersigned, [Company] _____ certifies, to the best of his or her knowledge, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor, [Company] _____, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. § 3801 *et seq.*, apply to this certification and disclosure, if any.

Signature of Contractor's Authorized Official

Name and Title of Contractor's Authorized Official

Date

Attachment A: Site Data

School Name:	Mateo Sheedy	Los Suenos	Si Se Puede	Mosaic	Discovery Prep
Grade Levels	TK-5	TK-5	TK-5	K-5	TK-5
Site address	788 Locust St, San Jose, CA 95110	331 S. 34th Street San Jose Ca. 95116	2249 Dobern Ave. San Jose Ca, 95116	950 Owsley Ave. San Jose Ca 95122	370 Wooster Ave San Jose Ca 95116
Current enrollment (as of 8/11)	479	348	302	555	399
Free/Reduced % (based on 22.23 data)	75%	80%	81%	65%	75%
SY23 Number of operating days	180	180	180	180	180
SY23 School First day	15-Aug	15-Aug	15-Aug	15-Aug	15-Aug
SY23 School Last day	12-Jun	12-Jun	12-Jun	12-Jun	12-Jun
SY23 School operating hours	7:00-4:00pm	7:00-4:00pm	7:15-4:00	7:00-4:00pm	7:00-4:00pm
Programs ("x" all programs the school will participate in)					
Breakfast	x	x	x	x	x
Lunch	x	x	x	x	x
Afterschool Snack	x - TBD	x - TBD	x - TBD	x - TBD	x - TBD
Summer meals	x	x	x	x	x
SY23 Breakfast start/end time	7:45-8:05	7:15-7:45	8:00-8:15	8:05-8:20	8:00-8:10
Breakfast Participation (%) (based on 22.23 data)	55%	40%	67%	65%	56%
Breakfast - Offer vs Serve (y/n)	Serve	Serve	Serve	Serve	Serve
Paid student Breakfast Price (current or intended)	no	no	no	no	no
Type of Breakfast Service (in classroom, cafeteria, grab and go?)	classroom	classroom	classroom	classroom	classroom
Breakfast- hot, cold or 3/2	cold	cold	cold	cold	cold
Breakfast notes if any:	use elevator to transport items. delivered to classroom, served by Teachers, delivered by OS. Clean up done by Teachers. Garbage collection done by OS. no saving of food.	served by OS but monitored by Teachers, delivered by OS. Clean up done by Teachers. Garbage collection done by OS. no saving of food. 2 day ahead breakfast	no oranges or things you have to peel. this is Teacher ran, not Ops Specialist ran. 2 day ahead breakfast	- use elevator to transport items - would like variety of meals 2 day ahead breakfast	Uses elevator to transport items
SY23 Lunch start time (list all periods)	10:05-12:55	10:00-1:05	10:15-12:55	10:00-2:10	10:00-1:50
Lunch Participation (%) (based on 22.23 data)	53%	71%	70%	68%	65%
Lunch - Offer vs Serve (y/n)	Offer vs Serve	Offer vs Serve	Offer vs Serve	Offer vs Serve	Offer vs Serve
Type of Lunch Service (in classroom, cafeteria, multiple lunch periods?)	outdoor cafeteria style and in classrooms	outdoor cafeteria style next to the servery	in multipurpose room similar to cafeteria style(max would be 3 classes a ta time)	outdoor cafeteria style next to the servery	in classroom
Do you sell Ala Carte items? (Y/N)	no	no	no	no	no
Lunch- Salad Bar? (Y/N)	no	no	no	no	no
Lunch notes, if any:	<ul style="list-style-type: none"> whole lunch ran by Ops Specialists. Prep and serving. inclement weather: will use elevator to transport food. 	<ul style="list-style-type: none"> whole lunch ran by Ops Specialists. Prep and serving. inclement weather: will use elevator to transport food. 	Note: multipurpose room is away from the servery.	<ul style="list-style-type: none"> use elevator to transport items when it's indoor lunch would love unitized lunches and breakfasts (everything packaged in one) 	Uses elevator to transport items. transported food on cart. small servery
SY23 Snack start time	Afterschool	Afterschool	Afterschool	Afterschool	Afterschool
Snack Participation (% or average daily #)	80	85	80	100	100
Days snack is served (M,T,W,Th,F)	M-F	M-F	M-F	M-F	M-F
Summer					
Summer School Begin/End Dates	TBD	TBD	TBD	TBD	TBD
Number of Summer Operating Days	TBD	TBD	TBD	TBD	TBD
Expected Summer Enrollment	TBD	TBD	TBD	TBD	TBD
Expected Type of Summer Meals (B/L/S)	B/L	B/L	B/L	B/L	B/L
Miscellaneous					
Do you have a full prep, warming, or reheat kitchen? Describe	Currently set up as a warming or reheat space	Currently set up as a warming or reheat space	Currently set up as a warming or reheat space	Currently set up as a warming or reheat space	Currently set up as a warming or reheat space
List any Kitchen Equipment owned by school	2 milk coolers, 3 single door fridge, warmers	2 warmers 2 milk coolers 2 two door refrigerators	2 warmers 2 milk coolers 2 two door refrigerators	2 warmers 2 milk coolers 2 two door refrigerators	2 warmers 2 milk coolers 2 two door refrigerators
If no equipment, does the facility have the ability/space to put a refrigerator, warmer or retherm oven?	Yes	Yes	Yes	Yes	Yes
Delivery Requirements (Blackout times)	not during 7am-8am/3-4pm	MTWTHF: Delivery after 4:00pm/5:00pm after dismissal. day ahead breakfast. Usually after 6:00pm there are no students. this is a not through street so sometimes with students transitioning it can be tricky. after 6:00pm would be ideal	MTWTHF: after dismissal or evening (not middle of the day). day before	MTWTHF: long after dismissal and the day before	MTWTHF: after dismissal. 5:00pm is the best time

School Name:	Brilliant Minds	Alma	Spark	Fuerza	Rising Stars
Grade Levels	TK-5	TK-5	TK-5	TK-5	TK-4
Site address	2960 Story Road, San Jose, CA 95127	198 W Alma Ave. S.J Ca 95110	683 Sylvandale Ave, San Jose, CA 95111	70 S Jackson Ave, San Jose, CA 95116	3173 Senter Road, San Jose, CA 95111
Current enrollment (as of 8/11)	473	509	536	548	631
Free/Reduced % (based on 22.23 data)	75%	76%	55%	75%	70%
SY23 Number of operating days	180	180	180	180	180
SY23 School First day	15-Aug	15-Aug	15-Aug	15-Aug	15-Aug
SY23 School Last day	12-Jun	12-Jun	12-Jun	12-Jun	12-Jun
SY23 School operating hours	7:00-4:00pm	7:00-4:00pm	7:00-4:00pm	7:00-4:00pm	7:00-3:45pm
Programs ("x" all programs the school will participate in)					
Breakfast	x	x	x	x	x
Lunch	x	x	x	x	x
Afterschool Snack	x - TBD	x - TBD	x - TBD	x - TBD	x - TBD
Summer meals	x	x	x	x	x
SY23 Breakfast start/end time	8:00-8:15	7:55-8:15	7:45-8:00	8:00-8:15	8:00-8:10
Breakfast Participation (%) (based on 22.23 data)	91%	70%	80%	50%	50%
Breakfast - Offer vs Serve (y/n)	Serve	Serve	Serve	Serve	Serve
Paid student Breakfast Price (current or intended)	no	no	no	no	no
Type of Breakfast Service (in classroom, cafeteria, grab and go?)	classroom	classroom	classroom	classroom	classroom
Breakfast- hot, cold or 3/2	cold/hot once per month	cold	cold	cold	cold
Breakfast notes if any:	Uses elevator use elevator to transport items. delivered to classroom, served by Teachers, delivered by OS. Clean up done by Teachers. Garbage collection done by OS. no saving of food. transport items. 2 day ahead breakfast	use elevator to transport items	use elevator to transport items. delivered to classroom, served by Teachers, delivered by OS. Clean up done by Teachers. Garbage collection done by OS. no saving of food.	delivered to classroom, served by Teachers, delivered by OS. Clean up done by Teachers. Garbage collection done by OS. no saving of food.	Hand out breakfast using one cart where students grab meal upon entry
SY23 Lunch start time (list all periods)	10:00-12:25	10:20-1:00	10:25-12:55	10:45-1:30	9:45-1:30
Lunch Participation (%) (based on 22.23 data)	69%	65%	65%	68%	90%
Lunch - Offer vs Serve (y/n)	Offer vs Serve	Offer vs Serve	Offer vs Serve	Offer vs Serve	Offer vs Serve
Type of Lunch Service (in classroom, cafeteria, multiple lunch periods?)	in classroom	in classroom	classroom	classroom/cafeteria	in classroom
Do you sell Ala Carte items? (Y/N)	no	no	no	no	no
Lunch- Salad Bar? (Y/N)	no	no	no	no	no
Lunch notes, if any:	use elevator to transport items	use elevator to transport items	lots of vegetarians & dairy restrictions & Gluten Free	<ul style="list-style-type: none"> whole lunch ran by Ops Specialists. Prep and serving. inclement weather: all in classrooms 	use elevator to transport items
SY23 Snack start time	Afterschool	Afterschool	Afterschool	Afterschool	Afterschool
Snack Participation (% or average daily #)	100	85	100	80	80
Days snack is served (M,T,W,Th,F)	M-F	M-F	M-F	M-F	M-F
Summer					
Summer School Begin/End Dates	TBD	TBD	TBD	TBD	TBD
Number of Summer Operating Days	TBD	TBD	TBD	TBD	TBD
Expected Summer Enrollment	TBD	TBD	TBD	TBD	TBD
Expected Type of Summer Meals (B/L/S)	B/L	B/L	B/L	B/L	B/L
Miscellaneous					
Do you have a full prep, warming, or reheat kitchen? Describe	Currently set up as a warming or reheat space	Currently set up as a warming or reheat space	Currently set up as a warming or reheat space	Currently set up as a warming or reheat space	Currently set up as a warming or reheat space
List any Kitchen Equipment owned by school	2 warmers 2 milk coolers 2 two door refrigerators	2 milk coolers, 3 single door fridge, warmers	2 milk coolers, 3 single door fridge, warmers	2 milk coolers, 3 single door fridge, warmers	2 milk coolers, 3 single door fridge, warmers
If no equipment, does the facility have the ability/space to put a refrigerator, warmer or retherm oven?	Yes	Yes	Yes	Yes	Yes
Delivery Requirements (Blackout times)	Needs to be before 1PM (doesn't interfere with dismissal). Or after 4:00pm which is the end of dismissal	MTWTHF: 4:30-5:00pm daily. day before	Needs to be before 2PM (doesn't interfere with dismissal)	Needs to be before 2PM (doesn't interfere with dismissal)	Needs to be before 2PM (doesn't interfere with dismissal)

School Name:	Redwood City	Futuro	Delta
Grade Levels	TK-5	TK-5	TK-5
Site address	909 Roosevelt Avenue, Redwood City, CA	2351 Olivera Rd, Concord, CA 94520	1700 Cavallo Antioch, Ca 94509
Current enrollment (as of 8/11)	300	639	584
Free/Reduced % (based on 22.23 data)	82%	68%	66%
SY23 Number of operating days	180	180	180
SY23 School First day	15-Aug	15-Aug	15-Aug
SY23 School Last day	12-Jun	12-Jun	12-Jun
SY23 School operating hours	7:30-4:00pm	7:00-4:00pm	7:00-4:00pm
Programs ("x" all programs the school will participate in)			
Breakfast	x	x	x
Lunch	x	x	x
Afterschool Snack	x - TBD	x - TBD	x - TBD
Summer meals	x	x	x
SY23 Breakfast start/end time	8:15-8:25	8:00-8:15	8:00-8:15
Breakfast Participation (%) (based on 22.23 data)	40%	46%	40%
Breakfast - Offer vs Serve (y/n)	Serve	Serve	Serve
Paid student Breakfast Price (current or intended)	no	no	no
Type of Breakfast Service (in classroom, cafeteria, grab and go?)	classroom	classroom	classroom
Breakfast- hot, cold or 3/2	cold	cold	cold
Breakfast notes if any:	delivered to classroom, served by Teachers, delivered by OS. Clean up done by Teachers. Garbage collection done by OS. no saving of food.	delivered to classroom, served by Teachers, delivered by OS. Clean up done by Teachers. Garbage collection done by OS. no saving of food.	use elevator to transport items. delivered to classroom, served by Teachers, delivered by OS. Clean up done by Teachers. Garbage collection done by OS. no saving of food.
SY23 Lunch start time (list all periods)	10:00-1:50	10:45-1:30	10:00-1:45
Lunch Participation (%) (based on 22.23 data)	61%	45%	53%
Lunch - Offer vs Serve (y/n)	Offer vs Serve	Offer vs Serve	Offer vs Serve
Type of Lunch Service (in classroom, cafeteria, multiple lunch periods?)	Cafeteria	cafeteria/classroom	cafeteria
Do you sell Ala Carte items? (Y/N)	no	no	no
Lunch- Salad Bar? (Y/N)	no	no	no
Lunch notes, if any:	N/A	• whole lunch ran by Ops Specialists. Prep and serving.	• whole lunch ran by Ops Specialists. Prep and serving. • inclement weather: will use elevator to transport food to classrooms.
SY23 Snack start time	Afterschool	4:30pm for BACR	4:30pm for BGC
Snack Participation (% or average daily #)	70	100	100
Days snack is served (M,T,W,Th,F)	M-F	M-F	M-F
Summer			
Summer School Begin/End Dates	TBD	TBD	TBD
Number of Summer Operating Days	TBD	TBD	TBD
Expected Summer Enrollment	TBD	TBD	TBD
Expected Type of Summer Meals (B/L/S)	B/L	B/L	B/L
Miscellaneous			
Do you have a full prep, warming, or reheat kitchen? Describe	Currently set up as a warming or reheat space	Currently set up as a warming or reheat space	Currently set up as a warming or reheat space
List any Kitchen Equipment owned by school	1 milk coolers, 1 double door fridge, 1 single door fridge, 1 half re-therm, 1 warmer	2 milk coolers, walk-in freezer, warmers	2 milk coolers, 3 double door fridge, warmers
If no equipment, does the facility have the ability/space to put a refrigerator, warmer or retherm oven?	Yes	Yes	Yes
Delivery Requirements (Blackout times)	Needs to be before 2PM (doesn't interfere with dismissal)	not during 7am-8am/3-4pm	not during 7am-8am/3-4pm

	Mateo Sheedy	Los Suenos	Si Se Puede	Mosaic	Disco Prep	Brilliant Minds	Alma
Breakfast	45050	23803	34600	61688	38208	73604	60927
Lunch	43412	42251	36149	64535	44349	55809	56575
Snack	14000	14875	14000	17500	17500	17500	14875
Summer Breakfast	375	375	375	375	375	375	375
Summer Lunch	375	375	375	375	375	375	375

	Spark	Fuerza	Rising Stars	Redwood City	Futuro	Delta
Breakfast	73325	46854	53951	20520	50264	39946
Lunch	59576	63721	97111	31293	49171	52928
Snack	17500	14000	14000	12250	17500	17500
Summer Breakfast	375	375	375	375	375	375
Summer Lunch	375	375	375	375	375	375

School Name(s) _____

Service Model:

	Annual # Meals	Cost per Meal	Annual Cost
Breakfast		\$	\$
Lunch		\$	\$
Snack		\$	\$
SSO breakfast		\$	\$
SSO lunch		\$	\$
Total cost		\$	\$

*duplicate this table as necessary