

Rocketship CA Board Committee (2024-25 Q4) (Thursday, June 5, 2025)

Generated by Cristina Vasquez on Tuesday, June 10, 2025

1. Opening Items

A. Call to order

At 4:08pm, Ms. Bernal-Samano took roll call. With a quorum of committee members present, Ms. Bernal-Samano called the meeting to order.

Present: Diana Phuong, Hugo Castaneda, Matt Red, Yolanda Bernal-Samano

Absent: Courtney Shenberg, Tamara Peterson

B. Public comment on off-agenda items

At 4:09pm, Ms. Bernal-Samano called for public comment on off-agenda items. No comments from the public were made.

At 4:09pm, Tamara Peterson joined the meeting.

2. Consent Items

A. Approve minutes from the May 8, 2025 CA Board Committee meeting

B. Appoint Raymond Raven to the Rocketship CA Board Committee for a term of two years through June 2027

At 4:10pm, a motion to approve consent items was made by Mr. Castaneda, seconded by Ms. Peterson, and carried unanimously by roll call vote.

Y: Diana Phuong, Hugo Castaneda, Matt Red, Yolanda Bernal-Samano, Tamara Peterson

N: --

Abstain: --

3. Action Items: Agreements - Review and Recommend Approval

A. Review and Recommend Approval of the Facilities Use Agreement for Rocketship Redwood City Prep

B. Review and Recommend Approval of the Contract Extension Agreement with Nob Hill Catering, Inc., DBA The LunchMaster

C. Review and Recommend Approval of the 2025-26 Instructional Calendar to the Rocketship Board of Directors

D. Review and Recommend Approval of the Contract Extension Agreement with Bigbreak, LLC, DBA Chefables

E. Review and Recommend Approval of the Agreement with Swenson and Associates

F. Review and Recommend Approval of the Rocketship Public Schools ASES Program Plans for all thirteen Rocketship schools in California

At 4:11pm, the committee discussed action items 3(A-F).

At 4:17pm, a motion to recommend approval of action items 3(A-F) to the Rocketship Board of Directors was made by Mr. Castaneda, seconded by Ms. Peterson, and carried unanimously by roll call vote.

Y: Diana Phuong, Hugo Castaneda, Matt Red, Yolanda Bernal-Samano, Tamara Peterson

N: --

Abstain: --

4. Action Items: Resolutions - Review and Recommend Approval

A. Review and Recommend Approval of Resolution #2025-03: Declaration of Need for Fully Qualified Educators for Rocketship California Schools

B. Review and Recommend Approval of Resolution #2025-04 Adopting Literacy Screening Tool for Reading Difficulties

At 4:18pm, the committee discussed action items 4(A-B).

At 4:19pm, a motion to recommend approval of action items 4(A-B) to the Rocketship Board of Directors was made by Mr. Castaneda, seconded by Ms. Peterson, and carried unanimously by roll call vote.

Y: Diana Phuong, Hugo Castaneda, Matt Red, Yolanda Bernal-Samano, Tamara Peterson

N: --

Abstain: --

5. Action Items: Operations - Review and Recommend Approval

A. Review and Recommend Approval of the 2025-26 Employee Handbook to the Rocketship Board of Directors

B. Review and Recommend Approval of the 2025-26 California Family Handbook to the Rocketship Board of Directors

At 4:20pm, the committee discussed action items 5(A-B).

At 4:22pm, a motion to recommend approval of action items 5(A-B) to the Rocketship Board of Directors was made by Mr. Red, seconded by Ms. Peterson, and carried unanimously by roll call vote.

Y: Diana Phuong, Hugo Castaneda, Matt Red, Yolanda Bernal-Samano, Tamara Peterson

N: --

Abstain: --

6. Information Items

A. Mission Moment

At 4:22pm, the committee discussed information item 6(A). No action was taken.

B. Executive Director Update

At 4:29pm, the committee discussed information item 6(B). No action was taken.

C. Q3 Financial Review

At 4:37pm, the committee discussed information item 6(C). No action was taken.

7. Action Items: Finance - Review and Recommend Approval

A. 2025-26 Annual Planning Review and Review and Recommend approval to the Rocketship Board of Directors, Approval of the 2025-26 Rocketship Education CA Budget and all CA School Level Budgets to the Rocketship Board of Directors

At 4:49pm, the committee discussed action item 7(A).

At 5:05pm, Ms. Phuong left the meeting.

At 5:27pm, a motion to recommend approval of action item 7(A) to the Rocketship Board of Directors was made by Mr. Red, seconded by Ms. Peterson, and carried unanimously by roll call vote.

Y: Hugo Castaneda, Matt Red, Yolanda Bernal-Samano, Tamara Peterson
N: --
Abstain: --

8. Break

At 5:28pm, the committee took a break.

9. Action Items: LCAP Items - Review and Recommend Approval

A. Review and Recommend Approval of the CA School Dashboard 2024-25 Local Indicator Data to the Rocketship Board of Directors

At 5:40pm, the committee discussed action item 9(A).

At 5:42pm, a motion to recommend approval of action item 9(A) to the Rocketship Board of Directors was made by Mr. Red, seconded by Ms. Peterson, and carried unanimously by roll call vote.

Y: Hugo Castaneda, Matt Red, Yolanda Bernal-Samano, Tamara Peterson

N: --

Abstain: --

B. Review and Recommend Approval of the Local Control Accountability Plans (LCAPs) for all CA Rocketship schools to the Rocketship Board of Directors

At 5:43pm, the committee discussed action item 9(B).

At 6:03pm, a motion to recommend approval of action item 9(B) to the Rocketship Board of Directors was made by Mr. Red, seconded by Ms. Castaneda, and carried unanimously by roll call vote.

Y: Hugo Castaneda, Matt Red, Yolanda Bernal-Samano, Tamara Peterson

N: --

Abstain: --

10. Information Items

A. After School Program Update

At 6:04pm, the committee discussed information item 10(A). No action was taken.

B. EOY Achievement Update

At 6:18pm, the committee discussed information item 10(B). No action was taken.

11. Adjourn

At 6:44pm, a motion to adjourn was made by Mr. Red, seconded by Ms. Peterson, and carried unanimously by roll call vote.

Y: Hugo Castaneda, Matt Red, Yolanda Bernal-Samano, Tamara Peterson

N: --

Abstain: --